

2010 SALARY ORDINANCE - 1479

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD AND METHOD OF PAYMENT OF SUCH COMPENSATION

THE BOARD OF COMMISSIONERS OF THE BOROUGH OF COLLINGSWOOD IN THE COUNTY OF CAMDEN, AND STATE OF NEW JERSEY DOES ORDAIN:

SECTION 1. THE RATE OF COMPENSATION OF EACH OFFICER AND EMPLOYEE OF THE BOROUGH OF COLLINGSWOOD, WHOSE COMPENSATION SHALL BE ON AN ANNUAL, MONTHLY OR BIWEEKLY BASIS, SHALL BE PAYABLE AS FOLLOWS:

POSITION	YEAR 2010 SALARY
COMMISSIONERS	
Commissioner of Public Safety	\$3,397.00
Commissioner of Revenue/Finance	\$3,397.00
Commissioner of Public Works	\$3,397.00
Mayor or Acting Mayor	\$417.00
LEGAL DEPARTMENT	
Solicitor	\$2,198.00
ELECTIONS	
Borough Clerk	\$500.00 per Election
POLICE DEPARTMENT	
Chief	\$90,451.00 to \$103,227.00
Captain	\$86,914.00 to \$95,607.00
Lieutenants	\$79,870.00 to \$88,748.00
Sergeants	\$72,613.00 to \$80,679.00
Recruit Patrolmen	\$42,504.00
Patrolmen 1st year	\$47,227.00
Patrolmen 2nd year	\$52,349.00 to \$58,161.00
Patrolmen 3rd year	\$58,709.00 to \$65,289.00
Patrolmen 4th year	\$65,250.00 to \$72,498.00
Civilian Officer	\$47,621.00
Clerical Receptionist	\$34,753.00
Meter Man	\$25,685.00
Records Clerk	\$49,604.00
Crossing Guards	\$348.97
Clerks-Part-time as needed	\$7.25 To \$13.00 per hour
Special Police - part-time as needed	\$15.00 per hour
MUNICIPAL COURT	
Judge	\$20,685.00
Administrator	\$51,000.00
Deputy	\$23,875.00 to \$30,534.00
Clerk	\$20,068.00 to \$28,759.00
Public Defender	\$11,372.00
Prosecutor	\$13,752.00
Clerks-hourly	\$7.25 to \$17.00 per hour
On Call Duty	\$20.00 per call-out
COLLINGSWOOD PARTNERS	
Office Manager	\$33,644.00
Event Coordinator	\$12,450.00
Communications Manager	\$25,938.00
Business Liaison	\$5,000.00
Part-time help as needed	\$7.25 to \$15.00 per hour
FIRE DEPARTMENT	
Chief	\$87,182.00 to \$103,227.00
Captain	\$86,914.00 to \$95,606.00
Admin Lieutenant	\$79,017.00 to \$86,918.00
Lieutenant	\$71,120.00 to \$79,024.00
Firefighters/EMTS	
Step One	\$43,373.00
Step Two	\$47,236.00
Step Three	\$50,739.00
Step Four	\$53,608.00
Step Five	\$56,463.00
Step Six	\$59,435.00
Step Seven	\$64,446.00
Step Eight	\$65,879.00
Secretary	\$23,214.00 to \$25,925.00
Sub-code Official	\$2,698.00 to \$3,908.00

Planning/Historical Secretary	\$5,996.00	
COMMUNITY DEVELOPMENT		
Assist. Director	\$3,257.00	
Secretary	\$17,310.00	
Communications Manager	\$25,938.00	
Part-time help	\$7.25 to \$15.00 per hour	
NEIGHBORHOOD PRESERVATION		
Director/Manager	\$20,000.00	
SENIOR COMMUNITY CENTER		
Director	\$43,848.00	
Part-time help	\$7.25 to \$15.00 per hour	
WATER DEPARTMENT		
Superintendent	\$91,795.00	
Asst. Superintendent	\$62,136.00	
Revenue Director	\$55,948.00	
Clerk	\$20,068.00 to \$32,945.00	
Plant Operators	\$31,632.00 to \$51,007.00	
Foreman	\$53,230.00	
Asst. Supply Foreman	\$54,578.00	
Crew Chief	\$42,101.00 to \$46,778.00	
Laborers	\$38,208.00 to \$40,175.00	
Meter Reader	\$43,021.00	
On Call Night Maint.	\$24,286.00	
Part-time as needed	\$7.25 to \$16.00 per hour	
SEWER DEPARTMENT		
Administrator	\$103,227.00	
Superintendent	\$72,367.00 to \$76,387.00	
Foreman	\$53,230.00	
Fin. Off/Treas/QPA	\$59,179.00	
Secretary	\$39,946.00	
Administrative Assistant	\$36,865.00	
Clerk	\$20,068.00 to \$32,945.00	
Laborers	\$38,208.00 to \$40,175.00	
Crew Chief	\$42,101.00 to \$46,778.00	
Pump Station Operator	\$1,247.00	
On Call Night Maint.	\$25,108.00	
Licensed Operator	\$5,794.00	
Part-time help as needed	\$7.25 to \$16.00 per hour	
OVERTIME TO BE PAID AS SET FORTH IN CONTRACT RATIFIED BY BOARD OF COMMISSIONERS.		
SECTION 2. ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED. FULL TIME EMPLOYEES OF THE BOROUGH SHALL IN ADDITION TO THE COMPENSATION PROVIDED FOR HEREIN, SHALL RECEIVE LONGEVITY PAY, WHICH SHALL BE PAYABLE ONCE YEARLY OR AS SET FORTH IN LABOR CONTRACT, RATIFIED BY THE BOARD OF COMMISSIONERS.		
SECTION 3. THE DUTIES AND TERMS OF EMPLOYMENT OF THE SEVERAL OFFICERS AND EMPLOYEES SHALL BE PRESCRIBED BY STATUTE, ORDINANCE, OR RESOLUTION, IF ANY SHALL HAVE BEEN ENACTED OTHERWISE SUCH DUTIES AND TERMS SHALL BE AS SUCH SHALL BE PRESCRIBED BY THE BOARD OF COMMISSIONERS		
SECTION 4. ALL OTHER EMPLOYEES, NOT LISTED ABOVE, SHALL BE PAID ON A BIWEEKLY AND HOURLY RATE TO BE DETERMINED BY THE DEPARTMENT HEAD.		
SECTION 5. METHOD OF PAYMENT. THE TREASURER SHALL PRESENT MONTHLY TO THE GOVERNING BODY FOR APPROVAL, WARRANTS DRAWN TO THE ORDER OF THE BOROUGH OF COLLINGSWOOD PAYROLL ACCOUNT AS FOLLOWS:		
(A) IN ADVANCE FOR ALL EMPLOYEES WHOSE SALARIES ARE ON A BIWEEKLY/MONTHLY BASIS WHEN SUCH SALARIES ARE DUE AND PAYABLE PRIOR TO THE NEXT REGULAR MEETING OF GOVERNING BODY.		
(B) IN ADVANCE FOR ALL EMPLOYEES WHOSE COMPENSATION IS ON AN HOURLY BASIS WHEN COMPENSATION HAS BEEN APPROVED BY SOME RESPONSIBLE DESIGNATED OFFICIAL AND COMMISSIONER IN CHARGE OF A PARTICULAR DEPARTMENT IN WHICH SAID PERSON IS EMPLOYED AND HAS BEEN CERTIFIED TO THE MUNICIPAL TREASURER.		

(C) AT THE FIRST MEETING OF THE GOVERNING BODY IN JANUARY OF EACH YEAR THERE SHALL BE APPROVED AN ACCOUNT TO BE DESIGNATED THE BOROUGH OF COLLINGSWOOD PAYROLL ACCOUNT AND FROM TIME TO TIME THE TREASURER UPON RECEIPT OF A WARRANT FOR THE AMOUNT DUE SUCH PAYROLL ACCOUNT, SHALL DEPOSIT THE SAME TO THE CREDIT OF THE PAYROLL CHARGE THE APPROPRIATE BUDGETARY ACCOUNTS THEREWITH

(D) THE TREASURER SHALL THEREAFTER DRAW CHECKS ON SAID ACCOUNT TO THE EMPLOYEES ENTITLED TO PAYMENT THEREFROM SAID CHECK SHALL BE SIGNED BY THE TREASURER AND BOROUGH CLERK

(E) AT EITHER OF THE REGULAR MEETINGS OF THE GOVERNING BODY EACH MONTH, THE TREASURER SHALL SUBMIT FOR APPROVAL OR RATIFICATION AS THE CASE MAY BE, THE NECESSARY PAYROLLS FOR THE AMOUNT DUE THE SEVERAL OFFICERS AND EMPLOYEES FOR COMPENSATION THE PAYROLLS SHALL BE CONSIDERED BY THE GOVERNING BODY IN DUE COURSE AND APPROVED IF FOUND TO BE CORRECT

(F) IN CASE OF ERROR OR ADJUSTMENT IN THE PAYROLL, THE TREASURER SHALL SEE THAT SUCH ERROR IS PROPERLY CORRECTED AND APPROPRIATE RECORD MADE THEREOF.

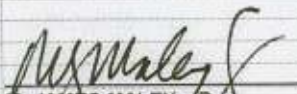
(G) IN THE EVENT OF OFFICER OR EMPLOYEES NORMAL DATE FOR PAYMENT OF SALARY OCCURS WHEN SUCH EMPLOYEE OR OFFICER IS ON VACATION OR OTHERWISE NOT ON DUTY, THE TREASURER SHALL HAVE THE RIGHT TO PAY SUCH EMPLOYEE ON THE LAST BUSINESS DAY PRIOR TO SUCH VACATION PERIOD OR SUCH PERIOD WHEN SUCH EMPLOYEE OR OFFICER ON SHALL NOT BE ON DUTY

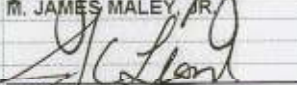
(H) SUCH OFFICER AS MAY BE DESIGNATED BY THE GOVERNING BODY ARE HEREBY AUTHORIZED TO SIGN WARRANTS DRAWN IN FAVOR THE PAYROLL ACCOUNT UPON DUE NOTICE THAT THE APPROPRIATE PAYROLLS HAVE BEEN APPROVED BY THE PROPER COMMISSION OF THE PROPER CERTIFYING AUTHORITIES, WHICH CERTIFYING AUTHORITIES OR COMMISSION SHALL BE DESIGNATED BY RESOLUTION OR BY LAW


SECTION 6 ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT WITH THIS ORDINANCE ARE HEREBY REPEALED.

SECTION 7. THIS ORDINANCE SHALL TAKE EFFECT UPON ITS PASSAGE AND PUBLICATION ACCORDING TO LAW

Adopted
5/3/2010


M. JAMES MALEY, JR.


JOAN LEONARD


MICHAEL HALL
BOARD OF COMMISSIONERS


K. HOLLY MANNEL,
ACTING BOROUGH CLERK

Certified by me this _____ day of _____, 20____ as a true copy of the original.

Borough Clerk