

ORDINANCE NO. 1483

AN ORDINANCE AMENDING SECTION 241-1 OF THE BOROUGH OF COLLINGSWOOD CODE REGARDING THE FEES ESTABLISHED FOR COPIES OF REPORTS, DOCUMENTS AND PHOTOGRAPHS

I. PURPOSE

The purpose of this ordinance is to amend the fees to be charged by the Borough of Collingswood for copies requested pursuant to the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. ("OPRA").

II. ENACTMENTS

1. The opening statement of Article I shall be amended to delete the following:

“ , except for the Police Department (see Subsection C)”
2. Section A shall be amended in its entirety to read as follows:
 - A. Except as otherwise provided by law or regulation, the fee assessed for copies of government records in the form of printed matter shall be \$0.05 per letter size page or smaller, and \$0.07 per legal size page or larger.
3. Section B shall be amended in its entirety to read as follows:

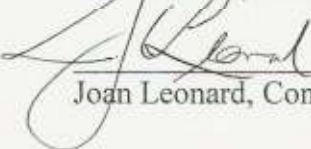
The fee assessed for CDs, DVDs or any other type of audio or videotape reproduction shall be the actual cost of the supplies.
4. Section C shall be deleted in its entirety and replaced with the following:
 - C. Whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves an extraordinary expenditure of time and effort to accommodate the request, the Borough will charge, in addition to the actual cost

of duplicating the records, a special service charge that shall be based upon the actual direct labor cost of providing the copy or copies. The service charge must be paid in advance. The requestor shall have the opportunity to review and object to the charge prior to it being incurred. The requestor shall have the opportunity to review the special service charge prior to payment. In the event the amount paid exceeds the actual cost incurred in accommodating the request, the Borough shall refund the balance to the requestor. In the event that the actual cost incurred in accommodating the request is than the amount paid, the requestor shall pay the balance due prior to the delivery of the documents.

BOROUGH OF COLLINGSWOOD


M. James Maley, Jr., Mayor


Michael Hall, Commissioner


Joan Leonard, Commissioner

ADOPTED: 10/4/10


Holly Mannel, Municipal Clerk

Dated: 10/4/10